

Project Showcase – Pitkin County (COLORADO)

Project Overview

Pitkin County currently has a number of separately deployed and managed storage technologies. The content that is stored on network, PC, and Google is:

- Discoverable;
- Needed to understand decisions that were made;
- Growing at an alarming rate;
- Intermingled with expired records and non-record documents.

To address these issues, eDiscoverySquad is developing a custom document indexing system and search software.

Early Development Phase

eDiscoverySquad recently developed a customized end-to-end automated email archiving system for Pitkin County. Pitkin County no longer manually archives email traffic, resulting in a significant time savings. The new system seamlessly integrates discovery and litigation review, compliant with both Federal and local statutes.

ECM System Development

eDiscoverySquad is developing and implementing a comprehensive ECM System to include pilot workflows, forms management, document storage and records management, and email management to support eDiscovery and state archive requests. Develop an organizational taxonomy that maps departments, users, job titles, and business functions to the proper records retention schedules and workflows.

A dashboard is being developed for system notifications to monitor all electronic data of end users. Centralized on premise open source code indexing system with ability to scale to multiple physical locations and data repositories. The ECM System will substantially reduce the cost and complexity of the current environment.



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Technology Components

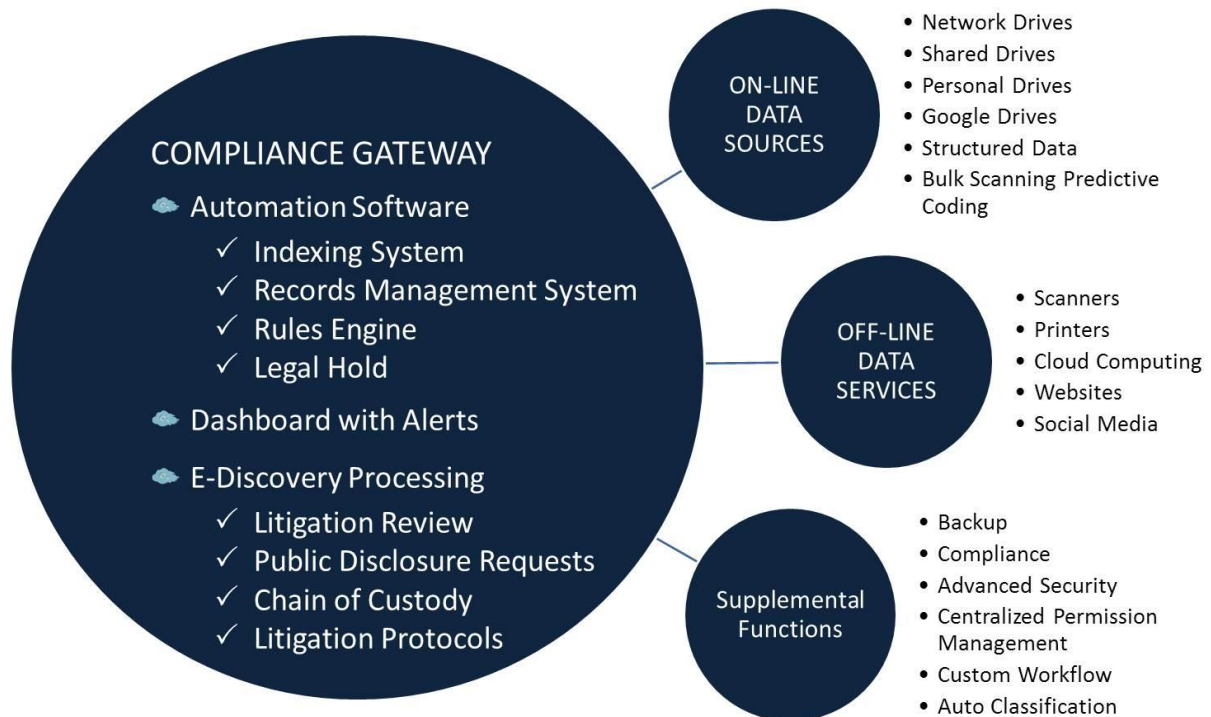
The solution includes customized open source software to convert Google Vault exports into a format required for open records requests for Pitkin County.

We're developing a complete email retention taxonomy (e.g., deleted, routine, permanent), which integrates into Google Vault to categorize record types according to default rules and specific email labels (e.g., permanent).

Custom Software Components

- Automated email tagging system to support the email retention taxonomy in Google Vault
- Monitoring user email activity and acting on results (e.g., deleted email).
- Custom User Interface for Open Source ([Lucene](#)) Indexing System

ENTERPRISE CONTENT MANAGEMENT (ECM) SYSTEM



IF YOU HAVE A SIMILAR NEED, CONTACT:

Jeffrey Goodwin, 253.549.6074 cell / 253.271.9565 office

jeffrey.goodwin@ediscoverysquad.com

